Sabbatical Position Description
Lake Oswego United Church of Christ
1111 Country Club Rd.
Lake Oswego, OR 97034

Position Summary

The Sabbatical Pastor will be an energetic leader who inspires a dedicated group of progressive Christians committed to inclusion, social justice, and listening for God's still speaking voice in our world today. Working in cooperation with the Church Council, staff, and Sabbatical Planning Team, the Sabbatical Pastor will provide worship leadership, pastoral care, administrative oversight, and support for sabbatical goals to this Open and Affirming, Just Peace, Earthwise congregation. The Sabbatical Pastor will nurture the church's values of creative worship, ministering to one another, growing in faith, and making a difference in the world. This is a 30-hour per week position for 3 months.

Position Responsibilities

Worship Planning and Leading

- Create dynamic, meaningful worship experiences for diverse, multigenerational congregation
    - Plan and lead Sunday morning worship services, collaborating with the Worship Team, Director of Music Ministry, and Choir Director
    - Integrate music, liturgy, sermon, and rituals around worship theme
    - Provide intelligent, relevant, and spiritual sermons
    - Invite the participation of the congregation in the worship experience
    - Coordinate production of worship bulletin with Office Administrator

Pastoral Care

- Provide pastoral support and care for members of the congregation
    - Respond to pastoral emergencies as needed
    - Coordinate with Congregational Care Team and clergy within the congregation to support home-centered persons and to meet non-emergency pastoral needs
    - Attend coffee hour after worship

Administration

- Provide administrative oversight and leadership to congregation
    - Respond to phone and email contacts in a timely manner
    - Supervise staff and lead weekly staff meetings
    - Coordinate work among staff and teams
    - Check in weekly with Sabbatical Support Team
    - Attend meetings of Council, Worship, Congregational Care, and Sabbatical Planning teams each month and other teams as desired or requested
    - Contribute to and review weekly E-newsletter and monthly Good Newsletter

Sabbatical Support

- Collaborate with Sabbatical Planning Team to implement church's sabbatical goals, which focus on creativity, arts, and nurturing congregational connections

Office Hours

- Maintain weekly office hours (at least 2 days at 3 hours per day) and be available to connect with persons via email, phone, or in person at other times

Qualifications

- Ordained or authorized minister in the United Church of Christ or a partner denomination
- Pastoral experience in a local congregation
- Warm and welcoming pastoral presence
- Joy in collaborating with staff and lay leaders
- A sense of humor
- Demonstrated excellence in written and oral communication
- Ability to exercise discretion and honor confidentiality
- Excellent interpersonal skills
- Flexibility to respond to unanticipated needs or changed priorities
- The final candidate will need to pass a background check to be considered for this position

Position Expectations, Compensation, and Oversight

This contracted position is approximately 30 hours per week for 3 months with an anticipated start date of May 8, 2017. The pay range is $3,000-$3,600 per month, depending on qualifications. The Sabbatical Pastor is accountable to the Church Council and will abide by the policies in the LOUCC Employee Handbook.

How to Apply

Submit letter of interest along with UCC profile or resume to sabbaticalpastor@loucc.org. Please submit applications by Friday, February 24, 2017.