

## **Director of Faith Development**

### **Position Description**

Lake Oswego United Church of Christ  
1111 Country Club Rd.  
Lake Oswego, OR 97034

### **Position Overview**

Lake Oswego United Church of Christ (LOUCC) is a progressive, vibrant congregation with deep commitments to inclusion, social justice, and sharing God's love within and beyond our community. Among our highest priorities is nurturing the faith and lives of our children and youth. We strive to help them know their belovedness, to learn the stories of our Christian faith, to experience a deep sense of community and connection, and to launch them from LOUCC as confident youth willing to share their gifts in service to the world.

To this end, the Director of Faith Development works collaboratively with the Pastor and Faith Development Team to nurture the faith of the youngest generations of our church. Coordinating our church school classes, building relationships with children and their families, recruiting and supporting volunteer teachers, utilizing our online Whole People of God curriculum, and communicating with our congregation are the primary roles of the Director of Faith Development. Our church school program currently has four classes which would be under the purview of the Director of Faith Development: Zoomers (ages 2.5-kindergarten); Bloomers (ages 1<sup>st</sup>-3<sup>rd</sup> grade); Loomers (4<sup>th</sup>-6<sup>th</sup> grade), and Teens (7<sup>th</sup>-12<sup>th</sup> grade). Zoomers, Bloomers, and Loomers meet weekly, while Teens meet twice a month.

### **Position Responsibilities**

- Work with the Faith Development Team and Pastor to support the church school program to identify and implement annual goals.
- Coordinate the church school program, including teaching assignments and providing curriculum lessons and information to teachers each unit.
- Communicate church school information in written publications, including weekly eNews, weekly bulletin, quarterly newsletter, and annual report.
- Participate in the regular rotation of church school teachers, leading or assisting in a class most Sundays.
- Work with Faith Development Team to help recruit teachers.
- Lead annual teacher orientation.
- Attend monthly Faith Development Meetings and occasional staff meetings.
- Coordinate and participate in an outing for teens four times a year.
- Coordinate and participate in two family-oriented gatherings each year.
- Work with Faith Development Team and families to provide at-home materials to nurture faith.
- Collaborate on monthly intergenerational services with the Pastor, Faith Development Team, and/or Worship Team.

## **Qualifications**

- Successful experience in facilitating Christian Education, including teaching and organizing church school classes.
- Strong commitment to progressive and inclusive Christian faith.
- Joy in working with children, youth, and volunteers.
- Excellent interpersonal skills.
- Strong organizational and time management skills.
- Demonstrated knowledge and proficiency in Microsoft Office.
- Demonstrated excellence in written and oral communication.
- Ability to perform tasks independently or as a team member with minimal supervision.
- Ability to identify issues that need the attention of the Pastor.
- Flexibility to respond to unanticipated needs or changed priorities.
- The final candidate will need to pass a background check.

## **Position Expectations and Pay**

The Director of Faith Development reports to the Pastor. This is a contracted 12-month position, approximately 10 hours per week. Contract is renewable annually. Regular attendance is expected at all weekly worship services, all Faith Development Meetings, and occasional staff meetings. Outside of these commitments, the Director of Faith Development will set their own schedule. Pay range is \$19-\$22/hour dependent upon experience and qualifications. Paid sick leave and paid vacation included.

## **To Apply**

Submit resume and letter of interest to [faithdevelopmentsearch@loucc.org](mailto:faithdevelopmentsearch@loucc.org). Applications due by Wednesday, June 20, 2018.